DRAFT
HOUSING ELEMENT COMMITTEE MINUTES
October 25, 2010
5:30 p.m.
City Council Conference Room
City Hall at 420 Litho Street

1. **Call To Order** – *5:34 p.m.*
   Chair Linda Pfeifer (City Council Rep)
   Mike Kelly (City Council Rep)
   Steve Flahive (City Resident)
   Kim Stoddard (City Resident)
   Vacant (City Resident)*
   Vice-Chair Joan Cox (Planning Commission Rep)*
   Stan Bair (Planning Commission Rep) *(arrived 5:35pm, departed 6:45pm)*
   Chris Visher (City Resident)
   Joel Paul (City Resident) *(arrived 5:35pm)*
   **Absent*

2. **Public Comment On Items Not On Agenda** - *None*

3. **Approval Of Minutes** – September 13, September 20, September 27, and October 11
   The Committee amended the September 13 minutes and Stan Bair moved and Steve Flahive seconded a motion to elect approve the minutes. The motion passed unanimously.

4. **Discussion: HEC Next Steps**
   a. HEC Goal Recap – *Chair Pfeifer indicated that the HEC goal as discussed by the HEC at the October 18 meeting was amended by the City Council at the October 19 Council meeting to read:*
   "To accommodate the 372 RHNA through 2014 in a manner that has positive and minimal impact on Sausalito."
   The Committee discussed the HEC goal.
   b. Work Program Update – *Associate Planner Schinsing presented a revised HEC work program which incorporates the subcommittee work. HEC directed staff to establish target dates for the vacant land, underdeveloped land and ADU-Multifamily data and to present that information at the next HEC meeting.*
   c. First Community Workshop – *The Committee directed Staff to add a discussion of the first community workshop to the next HEC agenda.*

5. **Evaluation of 1995 Housing Element** – *Committee Member Stoddard requested that this item be discussed at the next HEC meeting.*

6. **Subcommittee Reports**
   a. Liveaboards *(Pfeifer, Cox) – Chair Pfeifer indicated that the subcommittee's next step is to explore BCDC guidelines and look at the next steps.*
   b. Accessory Dwelling Units in Single Family Districts *(Schinsing, Visher) – Associate Planner Schinsing distributed copies of a report presented to the Committee at the October 11 HEC meeting. Committee Member Stoddard requested that the pie charts be changed to bar graphs for clarity. Committee Member Stoddard and Linda Pfeifer volunteered to look at the comment responses in the report and look for common themes. The Committee directed Staff to explore the number of ADUs counted towards the RHNA in the 1995 Housing Element and how they fit into the current RHNA.*
   c. Vacant Land *(Kelly) – No report*
   d. Underdeveloped Parcels/Multi-Unit Parcel Opportunities *(Pfeifer, Flahive, Bair, Stoddard) – Associate Planner Schinsing indicated that Intern Platt's internship had ended. Committee Member Stoddard offered to work with staff to compile the report.*
   e. Additional Communication – *None*

   Public Comment: *Nancy Osborn indicated that members of the women's club may be interested in volunteer opportunities with the Housing Element update. Community Development Director Graves asked Mrs. Osborn to contact him for opportunities in the Community Development Department.*

7. **Housing Element Progress Report** – *No oral report*

8. **Communications**
   a. Staff – *None*
   b. HEC Members – *None*

9. **Agenda Topics For Next Meeting**

10. **Adjourn** – *Joel Paul moved and Mike Kelly seconded a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 6:57 p.m.*

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